

Statesville Pumpkin Fest

Saturday, November 5, 2011 10:00 am – 5:00 pm

2011 Business Vendor Application

Contact Name _____

Organization _____

Mailing Address _____

City/State/Zip _____

Phone _____ Email _____

Web site _____ Tax ID# _____

BUSINESS VENDOR REGISTRATION: (All booth spaces are (12 ft x 12 ft)

Regular Registration (postmarked by October 12, 2011)	_____	\$325 per space
Late Registration	_____	\$500 per space
LIMITED ELECTRICITY – 120v/20 amp service only (apply early)*	_____	\$10 per space

Total Amount Submitted with Application \$ _____

INDEPENDENT CONTRACT DISTRIBUTORS: (i.e. Avon, Mary Kay, Partylite) (All booth spaces are (12' x 12')

Regular Registration (postmarked by Friday, October 12, 2011)	_____	\$125 per space
Late Registration	_____	\$175 per space
LIMITED ELECTRICITY – 120v/20 amp service only (apply early)*	_____	\$10 per space

Total Amount Submitted with Application \$ _____

Check, Cash, Credit Card or Money Order accepted. Credit Card registration available online only. No refunds after October 12, 2011. No exceptions.

* Anyone requesting electricity is required to bring a 100' outdoor electrical cord. All cords and plugs shall be UL approved. **LIST ALL** items using electricity. **FAILURE** to list ALL electrical units will result in the removal of any units not listed. This is due to overloads to the festival system. In order to provide adequate electrical power we must know **ALL** the needs. _____

Business promotional items cannot compete with any food vendor or arts & crafts vendor.

Please give a short description of your activities and/or giveaways for the day: _____

Make checks payable to **Statesville Pumpkin Fest**. Send completed application, Statesville's privilege license, a copy of the vendor rules with your signature and a payment postmarked by October 12, 2011:

Statesville Pumpkin Fest

Attn: Cathy Morris

115 E. Front Street, Statesville, NC 28677

704-873-2892 • 704-871-1552 fax

Application Deadline: Postmarked by October 12, 2011

- When your application has been received you will be notified by email or phone in absence of email.
- No vendor will be allowed to set up unless payment has been received.
- **We reserve the right to reject or accept any application.**
- We ask all vendors to send a color photograph of the product/services being promoted or a photo of the booth itself. The festival committee will screen all applications using these photographs as reference. The committee reserves the right to select exhibitors through this process. All decisions regarding selection of the exhibitors are the sole discretion of the committee and are final. If an applicant should be denied participation, a full refund of booth fees will be mailed to the applicant. (No yard sale/flea market type items allowed.)

Statesville Pumpkin Fest
Saturday, November 5, 2011 10:00 am – 5:00 pm
Business Vendor Rules

1. All booth spaces are 12' x 12'. A photo of your display must be included with your application.
2. No one vendor will have exclusive rights to the show.
3. All set-ups must be professional in appearance.
4. Each exhibitor is to provide all materials needed for their own booth. All tents must be a standard 12' x 12'.
5. An exhibitor may purchase more than one booth if needed.
6. Please bring and display a sign with your business or group's name on it.
7. All appropriate forms must be completed, signed and returned with a check or money order by October 12, 2011.
8. The event is on Saturday, November 5, 2011 from 10:00 a.m. – 5:00 p.m. Set-up time is Saturday morning from 6:30 – 9:30 a.m. **All vehicles must be out of the festival area by 9:00 a.m.**
9. No vehicle will be allowed on festival site for dismantling until 5:00 p.m. Do not dismantle or remove any displays during festival hours. Please have your materials packed before getting your vehicle. If a booth is dismantled before 5:00 p.m., the vendor will risk not being allowed to participate again.
10. Each vendor is responsible for their own cleanup or risk not being allowed to return. Trash should be hauled away by each vendor.
11. All vendors should have an accurate NC Tax ID Number. For more information call NC Department of Revenue at 1-877-252-3052 (sales & use tax) or go to their website: <http://www.dor.state.nc.us>
12. All vendors are required to complete the City of Statesville privilege license application and submit it along with Pumpkin Fest application. (See attached)
13. This festival is family-oriented for spectators of all ages; therefore, displays must be in keeping with this atmosphere. Festival staff shall have the sole right to require removal of work or materials which violates any of the festival rules. Continued violation will result in removal from the festival and/or ineligibility for future festivals.
14. **NO REFUNDS AFTER OCTOBER 12, 2011 FOR ANY REASON:** Including late arrival, placement or inclement weather. Festival is rain or shine.
15. The Statesville Pumpkin Fest reserves the right to deny any application.

Please mail completed application with check and non-returnable photo of booth to: Statesville Pumpkin Fest, 115 E. Front Street, Statesville, NC 28677. If you have any questions, please contact the Cathy Morris at the Greater Statesville Chamber of Commerce, 704-873-2892 or email: cmorris@statesvillechamber.org

Release: I have read and do understand the rules and regulations of the **Statesville Pumpkin Fest** for business vendors and shall agree to abide by them. The undersigned shall indemnify and hold harmless the Statesville Pumpkin Fest, Statesville Pumpkin Fest Committee, Downtown Statesville Development Corporation, Greater Statesville Chamber of Commerce, the City of Statesville, and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of our booth.

SIGNATURE OF APPLICANT:

Date _____

