

Crossroads Pumpkin Fest

Saturday, November 6, 2010 10:00 am – 5:00 pm

2010 Food Vendor Application

Contact Name _____

Company _____

Address _____

City/State/Zip _____

Phone _____ Email _____

Tax ID# _____

Food Choices: List the three main food items you are seeking approval to serve at the festival. Please attach a menu of additional side items you are requesting permission to serve from your booth, if accepted.

1st _____ 2nd _____ 3rd _____

TYPE OF APPLICATION: Food Vendor

			FEE
Food Vendor Registration Fee (12-18 feet)	_____		\$225
Food Vendor Registration Fee (19-30 feet)	_____		\$275
Electricity 120v 20 amps	_____		\$10
Electricity 120/240v 30 amps**	_____		\$30
Electricity 120/240v 50 amps**	_____		\$50
NC permit fee for Temp. Food Establishments*	_____	\$75.00	\$75

**Mandatory fee required by the NC Div. of Environmental Health. Festival will forward payment to Iredell County Health Dept.*

Total Amount Submitted with Application \$ _____

Electrical Information

** Anyone requesting electricity is required to bring a 100' outdoor electrical cord. All cords and plugs shall be UL approved. If you require a plug other than the 120V, 20 amp standard plug, you will be required to install the city's mandatory 50 amp/30 amp plug prior to coming to the festival. We will send information outlining the exact style you must have to receive electrical service. If you do not arrive with the appropriate style plug, you will be denied electrical service and will not receive a refund. We cannot provide for special needs the day of the event. Thanks for your cooperation.

Make checks payable to **Crossroads Pumpkin Fest**. Send this completed vendor application, the enclosed Statesville privilege license application, a copy of the food vendor rules with your signature and payment postmarked by September 29, 2010:

Crossroads Pumpkin Fest
115 E. Front Street, Statesville NC 28677
704-873-2892 • 704-871-1552 fax

Food Vendor Application Deadline: Postmarked by September 29, 2010

- When your application has been received you will be notified by email or phone in absence of email.
- The Iredell County Health Department paperwork will be sent to all food vendors by email or regular mail once the application has been received and accepted.
- No vendor will be allowed to set up unless payment has been received.
- All food vendors must be set up by 8:30 am for Health Department inspection. If not set up by inspection time, you will not be able to participate and will be shut down with no refunds given.
- **We reserve the right to reject or accept any application.**

LIST ALL items using electricity. **FAILURE** to list ALL electrical units will result in the removal of any units not listed. This is due to overloads to the festival system. In order to provide adequate electrical power we must know **ALL** the needs.

If serving from a trailer you **MUST** list the exact length **including the hitch so the festival committee can layout the festival accurately without any last minute shifting of booths**. Please make us aware of propane usage so we can provide appropriate open space for cooking.

Crossroads Pumpkin Fest

Saturday, November 6, 2010 10:00 am – 5:00 pm

Food Vendor Rules

1. Food items limited to menu that has been approved by Pumpkin Fest committee.
2. A permit will be issued for each booth and will show exactly what is authorized to be sold from that booth. Permit must be displayed at all times. Any side item sold from food booths such as potato chips or other food items must have prior approval and will be shown on permit. **NO VARIATION WILL BE PERMITTED.** If a violation is found, you will be asked to remove the unauthorized item or items. Failure to comply will result in your being asked to leave the festival and forfeiture of booth fee.
3. Booths that will be cooking should plan to use charcoal or gas stoves and grills.
4. You will be responsible for setting up and taking down anything brought in for your booth. It is also your responsibility to keep your area cleaned. You will be charged a \$100 cleanup fee if booth area is not left clean.
5. The event is on Saturday, November 6, 2010 from 10:00 a.m. – 5:00 p.m. Set-up time Saturday morning from 6:30 – 9:30 a.m. **All vehicles must be out of the festival area by 9:00 a.m.** Groups may not take down booths until 5:00 p.m. on Saturday and must be removed from the road by 6:30 p.m.
6. **NO SHOWS:** After reservation is accepted, as a courtesy to the Crossroads Pumpkin Fest and all the people attending, we would appreciate you calling to let us know if you will not be there. However, **NO REFUNDS AFTER SEPTEMBER 29, 2010 FOR ANY REASON:** Including late arrival, placement or incimate weather.
7. Each organization participating in the Crossroads Pumpkin Fest shall indemnify and hold harmless the Crossroads Pumpkin Fest, Crossroads Pumpkin Fest Committee, Downtown Statesville Development Corporation, Greater Statesville Chamber of Commerce, the City of Statesville, and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of your concession.
8. Participants in concessions will refrain from consuming & selling alcoholic beverages while working.
9. Booths that will be cooking on site are required to have a fire extinguisher and apply for a special Health Department Temporary Food Service Establishment Permit.
10. Use of Propane Gas: All food vendors who are using propane gas will have to cook their food in an area that is NOT covered by their tents. This notice does not apply to those vendors who will be using a trailer or electric heat. The regulation will be enforced.
11. All not-for-profit food vendors must use Iredell County Health Department Storage and Holding food guidelines.

IMPORTANT NOTICE FOR FOOD VENDORS REGARDING A NC SALES TAX NUMBER

State Law requires every Food Vendor to have a Sales Tax Number and to display it prominently at your booth. This applies to everyone, there are NO EXCEPTIONS and the North Carolina Department of Revenue is checking on compliance and can close down your booth if you do not have it. This can be obtained through the North Carolina Department of Revenue, 1-877-252-3052 or go to their Website, www.dor.state.nc.us Take care of this early as it usually takes a few weeks to get the number back.

G.S. 105-164.13 (35) states that: sales by a non-profit civic, charitable, educational, scientific, literary or fraternal organization are exempt from sales taxes if the organization has been continuously or incorporated within North Carolina for at least two years when such sales are conducted upon an annual basis for the purpose of raising funds for its activities. Otherwise sales tax is to be collected and paid on all sales.

Release: I have read and do understand the rules and regulations of the **Crossroads Pumpkin Fest** for food vendors and shall agree to abide by them. The undersigned shall indemnify and hold harmless the Crossroads Pumpkin Fest, Crossroads Pumpkin Fest Committee, Downtown Statesville Development Corporation, Greater Statesville Chamber of Commerce, the City of Statesville, and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of our concession.

SIGNATURE OF APPLICANT:

Date _____

**2010 CROSSROADS PUMPKIN FEST
ONE TIME VENDOR
PRIVILEGE LICENSE APPLICATION**

1. _____
Name of Business Federal Tax ID#

2. _____ / _____ / _____ / _____
Mailing Address City State Zip Code

3. _____
Business Phone #

4. _____
Type of Business Ownership (Corporation, Sole Proprietor, Partnership, Other)

Nature of Business (Describe fully the Type of Sales and/or Services provided):

5. Contact Person:
Name: _____
Phone Number: _____
Drivers License #: _____

I affirm, under penalties prescribed by law, that I have examined this application and statement; and that to the best of my knowledge and belief, it is true, complete, and made in good faith for the taxable period stated pursuant to the City of Statesville Privilege License Tax Ordinance.

Signature of person making application/license _____

Print name of person making application/license _____

Date _____

THIS PRIVILEGE LICENSE WILL ONLY BE VALID FOR THE WEEKEND OF THE 2010 CROSSROADS PUMPKIN FEST. IF YOUR BUSINESS WILL BE CONDUCTING BUSINESS IN THE CITY OF STATESVILLE ANY OTHER TIME FROM JULY 1, 2010 – JUNE 30, 2011 YOU WILL NEED TO OBTAIN AN ADDITIONAL PRIVILEGE LICENSE.